

# Lancaster-Lebanon Education Foundation

*Connecting Learning; Improving Lives*



## Lancaster-Lebanon Intermediate Unit 13 Employee Request for Charitable Contributions through Withholding (For withholding during the 2017-18 year)

As an employee of Lancaster-Lebanon IU13, I request that IU13 withhold pay as indicated below from my post-tax compensation. This money will be turned over to Lancaster-Lebanon Education Foundation, a charitable organization described in Section 501(c)(3) of the Internal Revenue Code. I understand that my contribution is tax deductible and my proof of charitable deduction will be reflected in my Form W-2 at the end of the tax year.

Please email this form to [foundation@iu13.org](mailto:foundation@iu13.org) and/or snail mail the form to:

Lancaster-Lebanon Education Foundation  
Attn: Bethany Parmer  
1020 New Holland Ave.  
Lancaster, PA. 17601

I want to provide support to students in Lancaster and Lebanon counties by making a contribution to the Lancaster-Lebanon Education Foundation via payroll deduction as follows (please select one option):

- I want to contribute \$\_\_\_\_\_ from each pay period beginning with the August 31, 2017 pay (this will be prorated based on the date this form is submitted) and ending with the August 15, 2018 pay.
- I want to make a one-time donation in the amount of \$\_\_\_\_\_.

Donor Designation: At least 85% of all dollars donated to LLEF go directly toward the support of IU13 students and families. Last year, the Foundation funded six mini-grants; provided direct support to 15 IU13 families over the holiday season; purchased \$14,000 in assistive technology for students who need it; supported Chess Tournament, Social Work Fund, Refugee Center; and much, much more. ***Thank you for helping us make a difference in the lives of IU13 students.***

- Please use my dollars to support the mission and goals of the Lancaster-Lebanon Education Foundation.
- Please use my dollars to support \_\_\_\_\_.

Full Name \_\_\_\_\_

Home Address \_\_\_\_\_

Telephone # \_\_\_\_\_

Email Address \_\_\_\_\_

*I acknowledge and agree that the amount withheld from my pay is an irrevocable contribution to the Lancaster-Lebanon Education Foundation. I may increase, decrease, or terminate this contribution at any time by submitting written notice to the Lancaster-Lebanon IU13 Payroll Office; any such change will not be effective until the second pay period following the one in which the notice of change is given.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date